

## COLLEGE OF PROFESSIONAL AND CONTINUING EDUCATION

Founded by The Hong Kong Polytechnic University (PolyU), the *College of Professional and Continuing Education (CPCE)* oversees the operations of the *Hong Kong Community College*, offering quality sub-degree programmes for secondary school leavers; and the *School of Professional Education and Executive Development*, offering professionally oriented academic award programmes for persons at various stages of their career, including top-up degree awards for associate degree and higher diploma graduates. There are four Academic Divisions in CPCE, namely Divisions of Business and Hospitality Management; Languages and Communication; Science, Engineering and Health Studies; and Social Sciences, Humanities and Design.



School of Professional Education  
and Executive Development  
專業進修學院



The College now invites applications for the following post:

### Information Technology Unit

**Assistant Information Technology Officer** (Ref.190531-01)

[Appointment period: two years]

#### Duties

The appointee will (a) provide support and schedule 3D printing service for users; (b) assist in supervising daily operation, including the maintenance of 3D printing facilities and stock materials; (c) liaise with academic staff and students on 3D printing requirements; (d) produce 3D printed parts; (e) undertake hands-on learning and training activities for 3D printing service and prepare training materials; (f) monitor quality standards and specifications of printed models, and (g) perform any other duties as assigned.

The appointee will be required to work on shift duties in evenings and on weekends.

#### Qualifications

Applicants should have (a) a recognised degree in Science, Engineering, Computing Studies or a related discipline; (b) two years' hands-on experience in 3D printing technologies and related software, and (c) good interpersonal and communication skills.

Shortlisted candidates may be invited to sit for a written test.

#### Remuneration

Salary offered will be commensurate with qualifications and experience.

#### Application

Please complete the job application form which is available on [http://www.cpce-polyu.edu.hk/chro/app\\_form/](http://www.cpce-polyu.edu.hk/chro/app_form/). For applicants who wish to provide a separate curriculum vitae, they should still complete the job application form for facilitating the recruitment process. Recruitment will continue until the position is filled.

Note: College of Professional and Continuing Education Limited is an affiliate of The Hong Kong Polytechnic University.

May 2019