

COLLEGE OF PROFESSIONAL AND CONTINUING EDUCATION

Founded by The Hong Kong Polytechnic University (PolyU), the *College of Professional and Continuing Education (CPCE)* oversees the operations of the *Hong Kong Community College*, offering quality sub-degree programmes for secondary school leavers; and the *School of Professional Education and Executive Development*, offering professionally oriented academic award programmes for persons at various stages of their career, including top-up degree awards for associate degree and higher diploma graduates.



School of Professional Education
and Executive Development
專業進修學院



The College now invites applications for the following posts:

Hong Kong Community College (HKCC)

Lecturer in the following discipline areas at undergraduate / sub-degree level (several posts)
[Appointment period: twelve months] (Ref. 180413-01)

- Business
- Chinese (taught in Putonghua)
- Hospitality / Event / Tourism Management
- Information Technology and Computing
- Management and Marketing
- Mathematics and Statistics
- Mechanical Engineering and Physics
- Putonghua

Duties

Appointees will be required to:

- (a) engage in teaching;
- (b) contribute to course planning and development;
- (c) provide support to academic administration; and
- (d) perform any other duties as assigned.

Appointees may station at different campuses, and be required to take up assignments and work outside Hong Kong occasionally.

Qualifications

Applicants should have:

- (a) a master's degree in one of the discipline areas listed above;
- (b) not less than two years' post-qualification teaching and/or industrial experience; for the discipline areas of Hospitality / Event / Tourism Management and Management & Marketing, applicants should also have relevant industrial experience, including at least three years' experience at assistant managerial level;

- (c) fluency in English; for the discipline areas of Chinese (taught in Putonghua) and Putonghua, applicants should also have attained at least Grade A in Level 2 in the Putonghua Shuiping Ceshi (PSC); and
- (d) good interpersonal skills.

Applicants with a doctoral degree but less experience will also be considered.

Remuneration

Salary offered will be commensurate with qualifications and experience.

Application

Please complete the job application form which is available on http://www.cpce-polyu.edu.hk/chro/app_form/. For applicants who wish to provide a separate curriculum vitae, they should still complete the job application form for facilitating the recruitment process. Completed application forms should be returned to the **Human Resources Office, College of Professional and Continuing Education, Room 1710, 17/F, PolyU Hung Hom Bay Campus, 8 Hung Lok Road, Hung Hom, Kowloon** by post/fax (2364 0098)/e-mail (huoffice@cpce-polyu.edu.hk) on or before **Saturday, 28 April 2018**. Applicants who are not invited to an interview within two months of the closing date may consider their applications unsuccessful.

Note: College of Professional and Continuing Education Limited is an affiliate of The Hong Kong Polytechnic University.

April 2018