

College of Professional and Continuing Education
Campus Sustainability Committee

Terms of Reference

1. To advise Dean(PCE) on policies and strategies in promoting sustainability in planning, operation and development of the PolyU extended campuses at Hung Hom Bay and West Kowloon.
2. To recommend for decision by Dean(PCE) to apply the sustainability practices of PolyU on both extended campuses with reference to the effectiveness of such practices adopted on the main campus.
3. In making reference to PolyU, to develop a strategic plan every 5 to 10 years for the above initiatives and coordinate the tasks that are being/ will be performed by relevant parties.
4. Following the periodical review with relevant parties on the implementation of agreed sustainability initiatives, to provide an annual progress report of the aforesaid strategic plan to the Dean(PCE).

Composition and Membership List

Chairperson

A senior member of staff, appointed by Dean(PCE)

Dr. Simon Leung, Associate Dean (Dev) of CPCE & Director of HKCC
(also as Chairman of CPCE Campus Committee)

Members

*Director of SPEED**

Dr. Jack Lo

*Head of Administration, College of Professional and Continuing Education**

Ms. Cathy Ho

*Head of Human Resources, College of Professional and Continuing Education**

Ms. Iris Chan

A representative from PolyU Facilities Management Office

Ms. Ada Chan, Facilities Manager

A representative from PolyU Finance Office

Ms. Dorothy Tang, Associate Director of Finance

A representative from the provider for facilities management services at the campuses of Hung Hom Bay and West Kowloon

Ms. Eva Ng, Area Manager for Hong Yip

Co-opted members

Up to five members, where necessary, to be appointed by the Chairman

Dr. Jason Chan, Head of Information Technology, CPCE

Mr. Joseph Chan, Head, Campus Sustainability, PolyU

Dr. Joseph So, Head of Student Affairs, CPCE & Principal Lecturer, HKCC

Secretary

A staff member, appointed by Dean(PCE)

Ms. Florence Yuen, Campus Sustainability Officer,
Campus Sustainability Office, PolyU

* Ex-officio members

(October 2018)