

COLLEGE OF PROFESSIONAL AND CONTINUING EDUCATION

Founded by The Hong Kong Polytechnic University (PolyU), the *College of Professional and Continuing Education (CPCE)* oversees the operations of the *Hong Kong Community College* which offers quality sub-degree programmes for secondary school leavers and the *School of Professional Education and Executive Development* which offers professionally oriented academic award programmes for persons at various stages of their career, including top-up degree awards for associate degree and higher diploma graduates. There are four Academic Divisions in CPCE, namely Division of Business and Hospitality Management, Division of Languages and Communication, Division of Science, Engineering and Health Studies and Division of Social Sciences, Humanities and Design.



School of Professional Education
and Executive Development
專業進修學院

SPEED

The College now invites applications for the following post:

Division of Science, Engineering and Health Studies

Research Assistant (Ref. 220506-02)

[Appointment period: twelve months, with possibility of further appointment]

Duties

The appointee will assist the Principal Applicant in the Health and Medical Research Fund (HMRF) funded project - “Effectiveness of telehealth in preventive care: A randomised controlled trial of tele-exercise programme involving elderly with possible sarcopenia or at risk of fall”.

The appointee will (a) be responsible for the literature review, data collection and analysis; (b) handle the procurement of hardware and software for the project; (c) prepare questionnaires and conduct surveys for collecting data; (d) coordinate with different parties including community health centres, fitness instructors, student helpers and the participants; (e) assist in compiling and designing exercise booklets and videos for the elderly; (f) prepare regular reports to the Project Evaluation Team, and (g) perform any other duties as assigned.

Qualifications

Applicants should have (a) an honours degree or an equivalent qualification, preferably in Physical Education, Sport Sciences or related disciplines; (b) a fitness instructor certification; (c) relevant work experience, preferably in leading activities for the elderly; (d) good analytical, communication and interpersonal skills; (e) proficiency in English and Chinese; (f) self-motivation and the ability to work independently, and (g) good computer knowledge in MS Office applications, ZOOM and SPSS.

Remuneration

Salary offered will be commensurate with qualifications and experience.

Application

Please complete the job application form which is available on http://www.cpce-polyu.edu.hk/chro/app_form/ and send it to the Human Resources Office, College of Professional and Continuing Education via email huoffice@cpce-polyu.edu.hk. For applicants who wish to provide a separate curriculum vitae, they should still complete the job application form for facilitating the recruitment process. Recruitment will continue until the position is filled. Initial consideration of applications will commence in late-May 2022.

For enquiries/further information, please contact Dr Karly Chan at 3746 0257 or via email karly.chan@cpce-polyu.edu.hk.

Note: College of Professional and Continuing Education Limited is an affiliate of The Hong Kong Polytechnic University.

May 2022