

# Organisation Development

## 組織發展

CPCE established the following new offices in 2021/22 to further its strategic and long-term development.

### CPCE Academic Registry

The CPCE Academic Registry (CAR) delivers a range of professional services related to academic programmes in CPCE. CAR comprises four sections: (1) Quality Assurance and Enhancement, (2) Admission and Registration, (3) Subject Registration and Class Timetabling, and (4) Examination, Graduation, Award and Certification.

### CPCE Employability Services Office

The CPCE Employability Services Office (CESO) reaches out to employers for meaningful experiential learning experiences and gainful employment for CPCE students. CESO not only nurtures students with relevant attitudes, skills and knowledge to enhance their employability but also develops the entrepreneurship mindset and competence of those students who wish to strike out on their own.

### CPCE Research Office

The CPCE Research Office provides holistic administrative support to enhance research endeavours in CPCE. It also supports the Associate Dean (Research) of CPCE and the CPCE Research Committee in devising and implementing strategies and policies that foster research development.

### Campus and General Administration Office

The Campus and General Administration Office, in collaboration with the Campus Facilities Management Office, oversees campus amenities and the effective utilisation of space.

CPCE 於 2021/22 年成立以下的新部門，進一步推進其長遠、策略性發展。

### 專業及持續教育學院教務處

專業及持續教育學院教務處為 CPCE 學術課程提供一系列相關的專業服務。教務處職責涵蓋四大範疇：(一) 質素保證及提升、(二) 入學及註冊、(三) 科目註冊及課堂時間表，以及(四) 考試、畢業、學銜和資歷認證。

### 專業及持續教育學院就業服務處

CPCE 就業服務處 (CESO) 主動聯繫僱主，為 CPCE 學生提供富有意義的體驗式學習經歷和待遇良好的工作。CESO 不僅致力培養學生就業相關的態度、技能和知識，以提高他們的就業能力，還協助有志創業的學生鍛鍊創業思維和能力。

### 專業及持續教育學院研究事務處

CPCE 研究事務處提供全面的行政支援，以加強 CPCE 的研究工作。此外，該處亦協助 CPCE 副院長 (研究) 和 CPCE 研究委員會制定和推行促進研究發展的策略和政策。

### 校園及行政事務處

校園及行政事務處與校園設施管理辦事處合作，負責管理校園設施及善用空間。

