

College of Professional and Continuing Education

Campus Sustainability Committee

(Committee of the Dean)

Terms of Reference

1. To advise Dean (PCE) on policies and strategies in promoting sustainability in planning, operation and development of the PolyU extended campuses at Hung Hom Bay and West Kowloon.
2. To recommend for decision by Dean (PCE) to apply the sustainability practices of PolyU on both extended campuses with reference to the effectiveness of such practices adopted on the main campus.
3. In making reference to PolyU, to develop a strategic plan every 5 to 10 years for the above initiatives and coordinate the tasks that are being/ will be performed by relevant parties.
4. Following the periodical review with relevant parties on the implementation of agreed sustainability initiatives, to provide an annual progress report of the aforesaid strategic plan to the Dean (PCE).

Composition and Membership List

Chairman

A senior member of staff, appointed by Dean (PCE)

Dr. Simon Leung, Associate Dean (Development), CPCE
[Also Director, Hong Kong Community College]

Members

*Director of HKCC**

Dr. Simon Leung, Director, HKCC*
[Also Associate Dean (Development), CPCE]

*Director of SPEED**

Dr. Jack Lo, Director, SPEED*

*Head of Administration, CPCE**

Ms. Cathy Ho

*Head of Human Resources, CPCE**

Ms. Iris Chan

*Head of Campus Sustainability, PolyU**

Mr. Joseph Chan, Head, Campus Sustainability, PolyU

A representative from PolyU Facilities Management Office
Ms. Ada Chan, Facilities Manager

A representative from PolyU Finance Office
Ms. Dorothy Tang, Associate Director of Finance

A representative from the provider for facilities management services at the campuses of Hung Hom Bay and West Kowloon
Ms. Eva Ng, Area Manager for Hong Yip

Co-opted members

Up to five members, where necessary, to be appointed by the Chairman

Dr. Jason Chan, Head of IT, ITU, CPCE
Dr. Joseph So, Head of CSAO, CPCE

Secretary

A staff member from the PolyU Campus Sustainability Office, appointed by Dean (PCE)

Ms. Florence Yuen, Assistant Campus Sustainability Manager, Campus Sustainability Office, PolyU

* Ex-officio members

(With effect from 1 July 2019)